



TO: All Residents  
FROM: The Management Office  
RE: Annual Fire & Life Safety System Testing

N.I.C. Protection will be performing Annual Testing of the Fire Protection Systems on the following dates and times:

**Thursday, September 21<sup>st</sup>, 2017**

Starting @ 7 am and ending @ 5 pm

During this test the following will take place:

- **@ 7:00 am: Power to the Retail Areas will be shut-down**
- **Fire Alarms will be heard at various times during the testing procedure.**
- **@ 9 am: Access to All Units Is Mandatory** to verify the functions of the mini-horns inside the units.
- **@ 10 am: ELEVATOR SERVICE WILL BE INTERRUPTED at various times during the testing procedure, for a period of 1 hour**
- **@ 1 pm: The ELECTRICITY WILL BE SHUT OFF TO THE BUILDING to confirm the operation of all Fire Life/Safety Systems (Alarms Elevators, Lighting, Building Communication and Generator) on Emergency Power  
Residents, please remember to turn off all computers and reset your clocks after the electricity has been restored !**

We thank you for your cooperation and effort in allowing us to proceed with this test and apologize for any inconvenience.